19-12-2022\_LINUX17NOVB1\_SPRINT-1\_B

DO NOT DISTURB

**MINUTES OF MEETING**

**19-12-2022**

**Agenda**

* PPT preparation
* Implementation of code

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| **PPT preparation** | Mitali Saraf  Soni Kumari  Ayushi Singh | **19-12-2022** |
| **Code Implementation** | Shikha Bhaskar  Simran Anand  Nishu Kumari | **19-12-2022** |

**20-12-2022**

**Agenda**

* Implementation of the code
* Documentation Preparation

**Action:**

| **Action item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| **Code Implementation** | Shikha Bhaskar  Simran Anand  Nishu Kumari | **20-12-2022** |
| **Documentation** | Mitali Saraf  Soni Kumari  Ayushi Singh | **20-12-2022** |

**21-12-2022**

**Agenda**

* **Code Implementation**
* **Documentation**

**Action:**

| **Action item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| **Code Implementation** | Shikha Bhaskar  Mitali Saraf  Ayushi Singh | **21-12-2022** |
| **Documentation** | Simran Anand  Soni Kumari  Nishu Kumari | **21-12-2022** |

**22-12-2022**

**Agenda**

* **Documentation**
* **Code implementation**

**Action:**

| **Action item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| **Documentation** | Mitali Saraf  Soni Kumari  Ayushi Singh | **22-12-2022** |
| **Code implementation** | Shikha Bhaskar  Simran Anand  Nishu Kumari | **22-12-2022** |